

WALL TWP BD OF ED-02505420 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period	INTERMEDIATE	325	07/13/2020	CAP Accepted
	CAP Accepted Corinne Santos-Hernandez 07/07/2020 10:48 AM	CAP Accepted			

WALL TWP BD OF ED-02505420 - Corrective Action Report

<p>Corrective Action History</p>	<p>CAP Submitted SANDRA BAILONI 06/25/2020 10:56 AM</p>	<p>Intermediate School breakfast under claim of 1 on 2/24/2020, 7 on 2/25/2020, 8 on 2/26/2020 and 8 on 2/28/2020 on the Food Production Record is systemic.</p> <p>The main problem is an under use of the item sold report.</p> <ol style="list-style-type: none"> 1) The items sold report of ala carte foods will be run every day and will properly be recorded on FPR. 2) Managers will be responsible to review all FPR and item sold reports to ensure they are correct prior to any submission for reimbursement. 3)Graham crackers will be counted on page 2, students may have taken 1 grain at breakfast w/ 1/2 grain (graham crackers) on this day. <p>Intermediate school over claim of 2 at Breakfast on 2/27/2020 was systemic .</p> <p>So, 30 1 grain breakfast items were used, If each student took 2 that would be 15 meals .Or, 30 students could have taken 1 grain plus 1/2 grain(graham crackers) that would be 30 meals. So, the range of meals w/ the 1 grain component is 15 to 30.</p> <ol style="list-style-type: none"> 1)Graham crackers will be counted on page 2, students may have taken 1 grain at breakfast w/ 1/2 grain (graham crackers) on this day. <p>The Intermediate claim of 13 on 2/24/2020,5 on 2/25/2020,24 on 24 on 2/26/2020, 13 on 2/27/2020 and 15 on 1/18/2020 at lunch is systemic.</p> <ol style="list-style-type: none"> 2)The items sold report of ala carte foods will be run every day and will properly be recorded on FPR. <p>On the Fruit and Vegetable FPR Cucumbers and Guacamole to be credited to the other vegetable group.</p> <p>Breakfast foods used at lunch will be credited to WG Grains,this was not done on 2/27/2020</p> <p>Plan of Action</p> <p>All employees responsible for completing the FPR will be retrained at the start of every school year.</p> <p>In-service on 6/19/2020, explained the changes to employees responsible for FPR.</p> <p>The master Fruit and Vegetable Sheet was corrected on 6/22/2020.</p>
	<p>Flagged Corinne Santos-Hernandez 06/12/2020 10:03 AM</p>	<p>Breakfast and lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>

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The state agency has determined that the inaccurate method counting, combining, and recording of meals for breakfast and lunch for the review period is an ongoing systemic problem. The system of counting meals must be corrected. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. Fiscal action will be taken. An over claim may be assessed.

The review week resulted in over and under claims based on the documented production records for both breakfast and lunch. Please see below:

Breakfast:

2/24/20 - underclaim of 1

2/25/20 - underclaim of 7

2/26/20 - underclaim of 8

2/27/20 - overclaim of 2

2/28/20 - underclaim of 8

Lunch:

2/24/20 - underclaim of 13

2/25/20 - underclaim of 5

2/26/20 - underclaim of 24

2/27/20 - underclaim of 13

2/28/20 - underclaim of 15

Production records are not accurate. Total reimbursable meals are not accurate totals that are documented on the production records. The creditable meal component contribution for the vegetables and WGR should be credited properly. For example: cucumbers and guacamole should be credited for other. Pancakes should be credited for WGR component.

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Meal Counting and Claiming - Review Period	Meal Counting and Claiming - Review Period	CENTRAL	325	07/13/2020	CAP Accepted
Corrective Action History	CAP Accepted Corinne Santos-Hernandez 07/07/2020 10:48 AM	CAP Accepted			
	CAP Submitted SANDRA BAILONI 06/25/2020 10:54 AM	<p>Central School breakfast under claim of 10 on 2/25/2020, 8 on 2/26/2020 and 10 on 2/27/2020 on the Food Production Record is systemic.</p> <p>The main problem is an under use of the an item sold report.</p> <ol style="list-style-type: none"> 1) The items sold report of ala carte foods will be run every day and will properly be recorded on FPR. Please see attached example. 2) All employees responsible for completing the FPR will be trained to do this at the start of every school year. <p style="margin-left: 40px;">In-service on 6/19/2020, explained the changes to employees responsible for FPR.</p> 3) Managers will be responsible to review all FPR and item sold reports to ensure they are correct prior to any submission for reimbursement. 4)Graham crackers will be counted on page 2, students may have taken 1 grain at breakfast w/ 1/2 grain (graham crackers) on this day. 5) Carrots to be credited to the red / orange group on all fruit/ vegetable production records. Completed 9/19/2020.Please see attached. 6) The under claim of 7 at lunch is systemic. This was because the staff threw away leftover already cooked pizza . <p style="margin-left: 40px;">Production records will report all leftovers properly, all staff will be trained to do this at the start of each school year.</p> <p style="margin-left: 40px;">In-service on 6/19/2020, explained the changes to employees responsible for FPR.</p> 			

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	<p>Flagged Corinne Santos-Hernandez 06/12/2020 10:03 AM</p>	<p>Lunch counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Breakfast counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>There are several days that have underclaims based on the documented production records for both breakfast and lunch. Please see below:</p> <p>Breakfast:</p> <p>2/25/20 - underclaim of 10</p> <p>2/26/20 - underclaim of 8</p> <p>2/27/20 - underclaim of 10</p> <p>Lunch:</p> <p>2/28/20 - underclaim of 7</p> <p>Production records are not accurate. Total reimbursable meals are not accurate totals that are documented on the production records. The creditable meal component contribution for the vegetables and WGR should be credited properly. For example: carrots should be credited for red/orange, cucumbers and guacamole should be credited for other.</p>
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